Menasha Packaging Company, LLC
Material Provider Insurance Requirements

At a minimum, the following insurance coverages and limits should be maintained by any entity providing material/supplies to Menasha Packaging. Workers Compensation, Employers Liability and Business Automobile Liability are required if the supplier comes onto Menasha Packaging premises. Product recall insurance is required if a supplier is providing materials or services related to regulated products like food or has been engaged to execute the scope of a customer contract for which we are required to carry product recall insurance. Requirements should apply to the supplier and any third party they engage to execute the scope of the agreement (including delivery).

Type of Insurance Coverage	Limits
Commercial General Liability Insurance, including a.) contractual liability, b.) personal injury and advertising injury, c.) product liability and completed operations, and d.) bodily injury and property damage	$1,000,000 per occurrence or limits sufficient to be scheduled under the umbrella policy $2,000,000 annual aggregate
Business Automobile Liability Insurance on all owned, non-owned, and/or hired vehicles, including for bodily injury and/or property damage.	$1,000,000 combined single limit
Workers' Compensation	Statutory Limit
Employers' Liability Insurance	$500,000 each occurrence $500,000 disease policy limit $500,000 disease each employee
Umbrella/Excess Liability Insurance Does not replace or combine with GL limits Must sit on top of underlying policies	$5,000,000 per occurrence $5,000,000 annual aggregate
Product Recall Insurance (if applicable)	$2,000,000 per incident $2,000,000 aggregate

- All policies shall be underwritten by a company with a minimum A.M. Best Ratting of A VII.
- Seller shall provide Menasha with thirty (30) days' advance written notice in the event of a cancellation or material change in Seller's insurance policy.
- Any claims-made coverage must continue for a minimum of two (2) years after the completion of the last Purchase Order.
- **Umbrella / Excess Liability** coverage must be written on a follow-form basis **over** the underlying policies.
- Menasha Packaging Company, LLC shall be named as **additional insured** on a primary and non-contributory basis under the commercial general liability policy.
- **Waiver of subrogation** in Menasha Packaging's favor shall be provided on the worker's compensation policy, general liability and automobile liability policies.
- Certificates of insurance evidencing required limits and coverages must be furnished to Menasha Packaging prior to the commencement of any work and on an annual basis thereafter.
- **Certificate Holder -** Menasha Packaging Company, LLC - 1645 Bergstrom Road, Neenah, WI 54956

Menasha Packaging Company, LLC
Professional Service Provider Insurance Requirements

At a minimum, the following insurance coverages and limits should be maintained by any entity providing professional services to Menasha Packaging, such as architects, attorneys, accountants, actuaries, technology firms and other consultants. Crime Coverage is required if nature of work being done (e.g. IT) warrants and/or if any work is done on-site without a Menasha Packaging employee present. Cyber Liability is required if provider is granted access to Menasha Packaging's IT systems and/or is performing any operation or set of operations (e.g. accessing, storing, adapting, altering, processing, retrieving, using, disclosing, transmitting, or destroying) on confidential, proprietary, or sensitive data of Menasha Packaging (including personally identifiable information). Product recall insurance is required if a supplier is providing materials or services related to regulated products like food or has been engaged to execute the scope of a customer contract for which we are required to carry product recall insurance. Requirements should apply to the supplier and any third party they engage to execute the scope of the agreement.

Type of Insurance Coverage	Limits
Commercial General Liability Insurance, including a.) contractual liability, b.) personal injury and advertising injury, c.) product liability and completed operations, and d.) bodily injury and property damage	$1,000,000 per occurrence or limits sufficient to be scheduled under the umbrella policy $2,000,000 annual aggregate
Business Automobile Liability Insurance on all owned, non-owned, and/or hired vehicles, including for bodily injury and/or property damage.	$1,000,000 combined single limit
Workers' Compensation	Statutory Limit
Employers' Liability Insurance	$500,000 each occurrence $500,000 disease policy limit $500,000 disease each employee
Umbrella/Excess Liability Insurance Does not replace or combine with GL limits Must sit on top of underlying policies	$1,000,000 per occurrence $1,000,000 annual aggregate
Professional Liability Insurance	$5,000,000 per claim $5,000,000 annual aggregate
Crime Coverage Insurance (if applicable)	$1,000,000 per loss
Product Recall Insurance (if applicable)	$2,000,000 per incident $2,000,000 aggregate
Cyber Liability Insurance (if applicable)	$5,000,000 per claim $5,000,000 annual aggregate

- All policies shall be underwritten by a company with a minimum A.M. Best Ratting of A VII.
- Seller shall provide Menasha with thirty (30) days' advance written notice in the event of a cancellation or material change in Seller's insurance policy.
- Any claims-made coverage must continue for a minimum of two (2) years after the completion of the last Purchase Order.
- **Umbrella / Excess Liability** coverage must be written on a follow-form basis **over** the underlying policies.
- Menasha Packaging Company, LLC shall be named as **additional insured** on a primary and non-contributory basis under the commercial general liability policy.

- **Waiver of subrogation** in Menasha Packaging's favor shall be provided on the worker's compensation policy, general liability and automobile liability policies.

- **Certificate Holder -** Menasha Packaging Company, LLC - 1645 Bergstrom Road, Neenah, WI 54956

Menasha

Menasha Packaging Company, LLC
Contractor Insurance Requirements

At a minimum, the following insurance coverages and limits should be maintained by any contractor working on behalf of Menasha Packaging. Contractors Pollution Legal Liability is required coverage for contractors presenting an environmental risk such as asbestos abatement, recovery / recycling services, water / mold remediation, hazardous chemical/waste clean-up. Crime Coverage is required coverage if nature of work being done (e.g. IT) warrants and/or if any work is done on-site without a Menasha Packaging employee present. Requirements should apply to the contractor and any subcontractors or other third parties they engage to execute the scope of the agreement.

Type of Insurance Coverage	Limits
Commercial General Liability Insurance, including a.) contractual liability, b.) personal injury and advertising injury, c.) product liability and completed operations, and d.) bodily injury and property damage	$1,000,000 per occurrence or limits sufficient to be scheduled under the umbrella policy $2,000,000 annual aggregate
Business Automobile Liability Insurance on all owned, non-owned, and/or hired vehicles, including for bodily injury and/or property damage.	$1,000,000 combined single limit
Workers' Compensation	Statutory Limit
Employers' Liability Insurance	$500,000 each occurrence $500,000 disease policy limit $500,000 disease each employee
Umbrella/Excess Liability Insurance Does not replace or combine with GL limits Must sit on top of underlying policies	$5,000,000 per occurrence $5,000,000 annual aggregate
Crime Coverage Insurance (if applicable)	$1,000,000 per loss
Contractors Pollution Legal Liability Insurance (if applicable)	$1,000,000 per occurrence $1,000,000 annual aggregate

- All policies shall be underwritten by a company with a minimum A.M. Best Ratting of A VII.
- Seller shall provide Menasha with thirty (30) days' advance written notice in the event of a cancellation or material change in Seller's insurance policy.
- Any claims-made coverage must continue for a minimum of two (2) years after the completion of the last Purchase Order.
- **Umbrella / Excess Liability** coverage must be written on a follow-form basis **over** the underlying policies.
- Menasha Packaging Company, LLC shall be named as **additional insured** on a primary and non-contributory basis under the commercial general liability policy.
- **Waiver of subrogation** in Menasha Packaging's favor shall be provided on the worker's compensation policy, general liability and automobile liability policies.
- Certificates of insurance evidencing required limits and coverages must be furnished to Menasha Packaging prior to the commencement of any work and on an annual basis thereafter.
- **Certificate Holder -** Menasha Packaging Company, LLC - 1645 Bergstrom Road, Neenah, WI 54956

Menasha Packaging Company, LLC

Staffing Agency/Temporary Service/Independent Contractor Requirements

At a minimum, the following insurance coverages and limits should be maintained by any entity providing temporary labor to Menasha Packaging. Professional Liability is required if the temporary labor is for professional service roles such as accounting, tech support, HR or consulting. Cyber Liability is required if supplier and/or their provided temporary labor are granted access to Menasha Packaging's IT systems and/or is performing any operation or set of operations (e.g. accessing, storing, adapting, altering, processing, retrieving, using, disclosing, transmitting, or destroying) on confidential, proprietary, or sensitive data of Menasha Packaging (including personally identifiable information).

Type of Insurance Coverage	Limits
Commercial General Liability Insurance, including a.) contractual liability, b.) personal injury and advertising injury, c.) product liability and completed operations, and d.) bodily injury and property damage	$1,000,000 per occurrence or limits sufficient to be scheduled under the umbrella policy $2,000,000 annual aggregate
Business Automobile Liability Insurance on all owned, non-owned, and/or hired vehicles, including for bodily injury and/or property damage.	$1,000,000 combined single limit
Workers' Compensation	Statutory Limit
Employers' Liability Insurance	$1,000,000 each occurrence $1,000,000 disease policy limit $1,000,000 disease each employee
Umbrella/Excess Liability Insurance Does not replace or combine with GL limits Must sit on top of underlying policies	$5,000,000 per occurrence $5,000,000 annual aggregate
Crime Coverage Insurance including theft of customer's property & money	$1,000,000 per loss
Professional Liability Insurance (if applicable)	$5,000,000 per claim $5,000,000 annual aggregate
Cyber Liability Insurance (if applicable)	$5,000,000 per claim $5,000,000 annual aggregate

- All policies shall be underwritten by a company with a minimum A.M. Best Ratting of A VII.
- Seller shall provide Menasha with thirty (30) days' advance written notice in the event of a cancellation or material change in Seller's insurance policy.
- Any claims-made coverage must continue for a minimum of two (2) years after the completion of the last Purchase Order.
- **Umbrella / Excess Liability** coverage must be written on a follow-form basis **over** the underlying policies.
- Menasha Packaging Company, LLC shall be named as **additional insured** on a primary and non-contributory basis under the commercial general liability policy.
- Menasha Packaging must be named as an **alternate employer** on the workers compensation policy.
- **Waiver of subrogation** in Menasha Packaging's favor shall be provided on the worker's compensation policy, general liability and automobile liability policies.
- **Certificate Holder -** Menasha Packaging Company, LLC - 1645 Bergstrom Road, Neenah, WI 54956

Menasha Packaging Company, LLC
Transportation / Trucking Insurance Requirements

At a minimum, the following insurance coverages and limits should be maintained by any entity transporting goods to or from any Menasha Packaging location. Requirements should apply to the supplier and any third party they engage to execute the scope of the agreement.

Type of Insurance Coverage	Limits
Commercial General Liability Insurance, including a.) contractual liability, b.) personal injury and advertising injury, c.) product liability and completed operations, and d.) bodily injury and property damage	$1,000,000 per occurrence or limits sufficient to be scheduled under the umbrella policy $2,000,000 annual aggregate
Business Automobile Liability Insurance on all owned, non-owned, and/or hired vehicles, including for bodily injury and/or property damage.	$1,000,000 combined single limit
Workers' Compensation	Statutory Limit
Employers' Liability Insurance	$500,000 each occurrence $500,000 disease policy limit $500,000 disease each employee
Umbrella/Excess Liability Insurance Does not replace or combine with GL limits Must sit on top of underlying policies	$5,000,000 per occurrence $5,000,000 annual aggregate
Motor Truck Cargo	$100,00 minimum per truckload or the value of the goods shipped

- All policies shall be underwritten by a company with a minimum A.M. Best Ratting of A VII.
- Seller shall provide Menasha with thirty (30) days' advance written notice in the event of a cancellation or material change in Seller's insurance policy.
- Any claims-made coverage must continue for a minimum of two (2) years after the completion of the last Purchase Order.
- **Umbrella / Excess Liability** coverage must be written on a follow-form basis **over** the underlying policies.
- Menasha Packaging Company, LLC shall be named as **additional insured** on a primary and non-contributory basis under the commercial general liability policy.
- **Waiver of subrogation** in Menasha Packaging's favor shall be provided on the worker's compensation policy, general liability and automobile liability policies.
- Certificates of insurance evidencing required limits and coverages must be furnished to Menasha Packaging prior to the commencement of any work and on an annual basis thereafter.
- **Certificate Holder -** Menasha Packaging Company, LLC - 1645 Bergstrom Road, Neenah, WI 54956

Menasha Packaging Company, LLC
All Other Suppliers Insurance Requirements

Suppliers and providers that do not fall into one of the groups with specific insurance requirements (contractors, material providers, professional service providers, staffing agency and transportation providers) are subject to the below standard minimum insurance requirements. Workers Compensation, Employers Liability and Business Automobile Liability are required if the supplier comes onto Menasha Packaging premises. Requirements should apply to the supplier and any third party they engage to execute the scope of the agreement.

Type of Insurance Coverage	Limits
Commercial General Liability Insurance, including a.) contractual liability, b.) personal injury and advertising injury, c.) product liability and completed operations, and d.) bodily injury and property damage	$1,000,000 per occurrence or limits sufficient to be scheduled under the umbrella policy $2,000,000 annual aggregate
Business Automobile Liability Insurance on all owned, non-owned, and/or hired vehicles, including for bodily injury and/or property damage.	$1,000,000 combined single limit
Workers' Compensation	Statutory Limit
Employers' Liability Insurance	$500,000 each occurrence $500,000 disease policy limit $500,000 disease each employee
Umbrella/Excess Liability Insurance Does not replace or combine with GL limits Must sit on top of underlying policies	$5,000,000 per occurrence $5,000,000 annual aggregate

- All policies shall be underwritten by a company with a minimum A.M. Best Ratting of A VII.
- Seller shall provide Menasha with thirty (30) days' advance written notice in the event of a cancellation or material change in Seller's insurance policy.
- Any claims-made coverage must continue for a minimum of two (2) years after the completion of the last Purchase Order.
- **Umbrella / Excess Liability** coverage must be written on a follow-form basis **over** the underlying policies.
- Menasha Packaging Company, LLC shall be named as **additional insured** on a primary and non-contributory basis under the commercial general liability policy.
- **Waiver of subrogation** in Menasha Packaging's favor shall be provided on the worker's compensation policy, general liability and automobile liability policies.
- Certificates of insurance evidencing required limits and coverages must be furnished to Menasha Packaging prior to the commencement of any work and on an annual basis thereafter.
- **Certificate Holder -** Menasha Packaging Company, LLC - 1645 Bergstrom Road, Neenah, WI 54956

Menasha Packaging Company, LLC
Foreign Suppliers Supplying into the US Insurance Requirements

Workers Compensation, Employers Liability and Business Automobile Liability are required if the supplier comes onto Menasha Packaging premises. Professional Liability is required for services such as architects, attorneys, accountants, actuaries, technology firms and other consultants. Crime Coverage is required if nature of work being done (e.g. IT) warrants and/or if any work is done on-site without a Menasha Packaging employee present. Cyber Liability is required if provider is granted access to Menasha Packaging's IT systems and/or is performing any operation or set of operations (e.g. accessing, storing, adapting, altering, processing, retrieving, using, disclosing, transmitting, or destroying) on confidential, proprietary, or sensitive data of Menasha Packaging (including personally identifiable information). Product recall insurance is required if a supplier provides materials or services related to regulated products like food or has been engaged to execute the scope of a customer contract for which we are required to carry product recall insurance. Requirements should apply to the supplier and any third party they engage to execute the scope of the agreement.

Type of Insurance Coverage	Limits (USD or Local Currency Equivalent)
Commercial Public/Products Liability or Commercial General Liability (including Contractual Liability, Bodily Injury and Property Damage Combined, includes environmental extension)	$1,000,000
Business Automobile Liability Insurance (if applicable)	$1,000,000 combined single limit
Workers' Compensation (if applicable)	Statutory / through social system as governed by law
Umbrella/Excess Liability Insurance Does not replace or combine with GL limits Must sit on top of underlying policies	$5,000,000
Professional Liability (if applicable)	$5,000,000 each claim $5,000,000 annual aggregate
Crime Coverage – Including Theft of Customer's Property & Money (if applicable)	$1,000,000 each loss
Product Recall (if applicable)	$2,000,000 each incident $2,000,000 aggregate
Cyber Liability (if applicable)	$5,000,000 each claim $5,000,000 annual aggregate

- Menasha shall be named as an **additional insured** or in-country equivalent (e.g. additional interest) under the Commercial Public/Products Liability policy or Commercial General Liability policy.
- The Commercial Public/Products Liability policy or Commercial General Liability policy must be a global policy or if locally placed, must have coverage for occurrences and suits brought forth in the US.
- Any claims-made coverage must continue for a minimum of two years after the completion of the project.
- All insurance policies must be underwritten by a company with a minimum A.M. Best Rating of A VII or similar.
- Certificates evidencing the above coverage must be furnished to Menasha prior to the commencement of any work and on an annual basis thereafter.
- **Waiver of subrogation** in Menasha's favor shall be provided on the public/products liability policies.
- Menasha shall be provided 30 days advance written notice before any policies are cancelled.
- **Certificate Holder -** Menasha Packaging Company, LLC - 1645 Bergstrom Road, Neenah, WI 54956

Menasha Packaging Company, LLC

Canada - Insurance Requirements

At a minimum, the following insurance coverages and limits (in USD) should be maintained by any entity doing business with Menasha in Canada.

Type of Insurance Coverage	Limits
Commercial General Liability (Including Cross Liability/Severability of Interest, Contractual Liability, Bodily Injury and Property Damage Combined, and Personal Injury)	$1,000,000 each occurrence or limits sufficient to be scheduled under the umbrella policy. $2,000,000 annual aggregate
Business Automobile Liability Insurance	$1,000,000 combined single limit
Workers' Compensation	through social system of each province
Umbrella/Excess Liability Insurance Does not replace or combine with GL limits Must sit on top of underlying policies	$5,000,000 each occurrence $5,000,000 annual aggregate
Employers Liability - Extension of General Liability	$500,000

- Canadian policies issued in CAD must meet or exceed the equivalent USD requirement at time of review.
- Menasha shall be named as an **additional insured** on a primary and non-contributory basis under the commercial general liability policy.
- Any claims-made coverage must continue for a minimum of two years after the completion of the project.
- All insurance policies must be underwritten by a company with a minimum A.M. Best Rating of A VII.
- Excess liability coverage (umbrella) must be written on a follow-form basis over the underlying policies.
- **Waiver of subrogation** in Menasha's favor shall be provided on the general liability policy.
- Menasha shall be provided 30 days advance written notice before any policies are cancelled.
- Certificates of insurance evidencing required limits and coverages must be furnished to Menasha prior to the commencement of any work and on an annual basis thereafter.
- **Certificate Holder -** Menasha Packaging Canada, L.P. - 10 Roybridge Gate, Woodbridge, Ontario L4H 3M8